2010 HRMS Payroll Calendar - January through June

January 2010							February 2010							March 2010						
Sunday	Monday	Tuesday	Wednesday	Thursday Dec. 2009 ACH Reversal Cutoff	Friday 1 State Holiday	DAY 1 Off-Cycle Workbench Cutoff	Sunday	Monday DAY 1 Off-Cycle Workbench Cutoff	Tuesday DAY 2 GAP 1 Cutoff	Wednesday DAY 3 Payroll Cutoff	Thursday DAY 4 System Locked for Payroll Processing	Friday 5 Warrants to Agency	Saturday 6	Sunday	DAY 1 Off-Cycle Workbench Cutoff	Tuesday DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff ACH Reversal Cutoff	Thursday A DAY 4 System Locked for Payroll Processing	Warrants to Agency	Saturday 6
3	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed		7	Warrants Mailed ACH File to Bank	9	Payday				7	Warrants Mailed ACH File to Bank		9 Payday			13
10	Payday		13		DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	DAY 2 GAP 1 Cutoff	14	State Holiday	DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff ACH Reversal Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing		14		DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	19 20
17	State Holiday	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed		21	Warrants to Agency	Warrants Mailed ACH File to Bank	24	Payday	26	27	21	Warrants to Agency	Warrants Mailed ACH File to Bank	30 31	Payday		26
31	Payday	5	21	28	ACH Reversal Cutoff	30	20							20		29	DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff			
Sunday	Monday	Tuesday	April 2010 Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	May 2010 Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	June 2010 Wednesday	Thursday	Friday	Saturday
				DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	System Locked for Payroll Processing	2	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	7 Warrants Mailed	8			DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	4
4	DAY 4 System Locked for Payroll Processing	Warrants to Agency	Warrants Mailed ACH File to Bank	8	Payday	10	9	Payday	11	12	1:	ACH Reversal Cutoff	15	6	Warrants to Agency	Warrants Mailed ACH File to Bank	8 9	Payday		11
11	1	2	14	ACH Reversal Cutoff	DAY 1 Off-Cycle Workbench Cutoff	17	16	DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed	13	3	14	DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	System Locked for Payroll Processing
18	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed		23	24	Payday	26	2	7 28	29	20	DAY 4 System Locked for Payroll Processing	Warrants to Agency	Warrants Mailed ACH File to Bank		Payday	26
25	Payday	6	28	29	DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff		30	State Holiday						27		28	DAY 1 Off-Cycle Workbench Cutoff			